



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Health Data Specialist 2 [Classified Competitive]			Salary P25 \$61,784.21 - \$87,820.13
Posting Number 05-16	Position Number 908500	Number of Positions 1	Posting Period * From: 1/11/16 To: 1/25/16
Location: Division of Family Health Services Maternal and Child Health 50 East State Street, 6th floor Trenton, NJ 08625-0364			Scope of Eligibility/Open to: Applicants who Meet the Requirements
GENERAL DESCRIPTION			
<p>Under the direction of the Coordinator, Primary and Preventative Health Services, designs health data projects to determine the timeliness, quality, and impact of nurse case management activities and environmental investigations conducted by local health departments and report findings.</p> <p>Prepares data reports to U.S. Housing and Urban Development (HUD), Environmental Protection Agency (EPA), local public housing authorities, and other stakeholders of lead-based paint enforcement activities.</p> <p>Uses statistical techniques to quantify and qualify highest-risk geographic areas, underserved high-risk populations, and emerging sources of lead using geomapping methods and LeadTrax (childhood lead poisoning health data management system).</p> <p>Analyze and prepares statistical reports on municipality-specific data from LeadTrax to determine rates including local and State economic impact.</p> <p>Assist in the development of methods to conduct data cleaning to improve the quality of data being used for analysis and reporting.</p> <p>Design and carry out research studies using HomeTrax (healthy homes health data management system) and prepare reports that include techniques designed to improve data reliability and quality.</p> <p>Act as a consultant to health and social services prenatal and early childhood home visitation programs in the application and use of the healthy homes assessment tool and entering data into HomeTrax.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>EDUCATION: Graduation from an accredited college or university with a Bachelor's degree including or supplemented by twelve (12) semester hour credits in Economics, Statistics, Quantitative Analysis, Operations Research, and/or Market Research.</p> <p>EXPERIENCE: Three (3) years of comprehensive technical research and analysis experience in the field of economics, statistical analysis, public health administration, or a closely allied field having a strong statistical orientation and involving the use, operation, and/or management of database systems.</p> <p>NOTE: Applicants who do not possess the Bachelor's degree but who do possess the required twelve (12) semester hour credits may substitute the remaining education with experience as indicted above on a year-for-year basis.</p> <p>NOTE: A Master's degree in one of the disciplines indicated above may be substituted for one (1) year of the required experience.</p> <p>LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p>			
FILING INSTRUCTIONS			
Forward your cover letter, resume and application for employment** to: Andrea Mahon, Executive Assistant 2 Family Health Services Reference Posting #05-16 New Jersey Department of Health PO Box 364 Trenton, NJ 08625-0364		You can reply to this posting by emailing your cover letter, resume and application for employment to: PSTFHS@doh.state.nj.us * Resumes received after the closing date MAY be considered if the position is not filled. ** NOTE: You can access the State of New Jersey Application for Employment at: www.nj.gov/health/forms/dpf-663.pdf	

- Newly hired employees must agree to a thorough background check that will include fingerprinting.
- In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.
- In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.
- **The New Jersey Department of Health is an Equal Opportunity Employer.**